

# College

## BOARD POLICY

BP #####

### Smoke and Tobacco-Free District

Date Adopted: 0/00/0000

Date Revised: 0/00/0000

Date Reviewed: 0/00/0000

References: California Penal Code 626.4; Education Code Sections 76030, 87660 et seq. 88001 e), h), 88013, 88016; California Government Code Section 7597.1

**Enter Name** Community College District is committed to providing a safe and healthy environment for its students, employees, and visitors. In light of evidence that the use of tobacco and nicotine and exposure to secondhand smoke and aerosol (commonly referred to as “vapor”) from electronic devices pose significant health and environmental hazards, the District has established a smoke, vapor, and tobacco-free environment.

Smoking and the use of any tobacco product are prohibited at all times on all property and in all indoor and outdoor spaces owned, leased, licensed, or otherwise controlled by the District, and in all District-owned vehicles.

See Administrative Procedure #####.

# College

## ADMINISTRATIVE PROCEDURE

AP #####

### Smoke and Tobacco-Free District

Date Adopted: 0/00/0000

Date Revised: 0/00/0000

Date Reviewed: 0/00/0000

References: California Penal Code 626.4; Education Code Sections 76030, 87660 et seq. 88001 e), h), 88013, 88016; California Government Code Section 7596, 7597, 7597.1 and 7598; Labor Code 6404.5; Health and Safety Code Section 104495; Title 8, Section 5148

**Enter Name** Community College District is committed to providing a safe and healthy environment for its students, employees, and visitors. In light of evidence that the use of tobacco and nicotine as well as exposure to secondhand smoke and aerosol (commonly referred to as “vapor”) from electronic smoking devices pose significant health and environmental hazards, the District has established a smoke, vapor and tobacco-free environment.

### Definitions

“Electronic Smoking Device” means an electronic device that may be used to deliver any aerosolized or vaporized substance to the person inhaling from the device, including but not limited to, an e-cigarette, e-cigar, e-pipe, vape pen, or e-hookah.

“Smoking” means inhaling, exhaling, or burning any tobacco, nicotine, cannabis, or plant product, whether natural or synthetic, such as cigar, cigarette, cigarillo, pipe, or any other lighted, heated, or activated tobacco, nicotine, cannabis or plant product intended for inhalation. “Smoking” also means using an electronic smoking device or hookah.

“Tobacco Product” means any product containing, made from, or derived from tobacco or nicotine that is intended for human consumption or is likely to be consumed, whether smoked, heated, chewed, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, including, but not limited to cigarettes, cigars, little cigars, chewing tobacco, pipe tobacco, snuff, or snus; and any electronic smoking device and any substances that may be aerosolized or vaporized by such device, whether or not the substance contains nicotine.

“Tobacco Product” does not include a product that has been approved by the U.S. Food and Drug

Administration for sale as a tobacco treatment product marketed and sold solely for such an approved purpose.

### **Provisions**

Smoking and the use of any tobacco product is prohibited at all times on all District properties, grounds and buildings within the **Enter Name** Community College District, including parking lots and within personal vehicles on District property.

This policy and these regulations apply to employees, students, visitors, and other persons who enter any District property as described above.

Such products will also not be sold or distributed on District property.

No advertising or marketing of such products shall be permitted on District property or in publications produced by the District/College.

### **Notification and Education**

The District has the responsibility of communicating this procedure to students and employees. This procedure shall be communicated to all students and employees and published in the Schedule of Classes, Catalog, handbooks, Web sites, and other appropriate locations on a continual basis.

Clear and consistent signage will be displayed at all entrances to the campuses and centers, as well as other conspicuous locations, to notify the public that smoking and tobacco/nicotine use is otherwise prohibited on the grounds and in buildings.

No cigarette urns will be placed on District property.

The District or College Student Health Center will support and assist efforts to quit tobacco by providing literature and referrals to free and easily accessible resources, such as Kick It California (1-800-300-8086, <http://kickitca.org>).

### **Compliance**

It is the responsibility of the administration to ensure compliance with this procedure. It is the responsibility of managers and supervisors to inform their employees of this procedure and it is the responsibility of all employees to inform the students.

Nicotine is an addictive product and it may take time for students, faculty, and staff that use tobacco to change habits of use. For these reasons, education, including resources and referrals for tobacco treatment, will be the primary mode of enforcement.

See Board Policy ##